CANADIAN NEUROENDOCRINE TUMOUR SOCIETY

NET RESEARCH GRANT APPLICATION INSTRUCTIONS

1. Complete all **SECTIONS** as instructed and **combine all sections into one PDF attachment.**

2. **SECTION HEADERS:** Each SECTION must include the section name followed by the applicant's last name in the **HEADER**. **Ex: SECTION 2 - LASTNAME**

3. **APPLICATION SUBMISSION:** Complete all SECTIONS, combine them into one PDF attachment, and name it "**LASTNAME-FIRSTNAME-CNETS2024**". Submit this file before the deadline to: info@cnets.ca

SECTION 1 - APPLICANT INFORMATION

SECTION 2 - DESCRIPTION OF PROPOSED RESEARCH

This section is composed of four parts. Please prepare each subsection as follows: Subsection Header-your name, single-spaced, with no more than 6 lines per inch. **MARGINS:** A minimum one-inch (1"; 2.54 cm) margin all around (all four sides). **FONT:** *Times New Roman* is the only acceptable font with the character size measured in points (pt) must be no smaller than 12 pt. Condensed type is unacceptable.

SECTION 2A: Scientific Summary (1 page): State the objectives of the research program and summarize the scientific approach, highlighting the expected significance of the work.

SECTION 2B: Project Text (4 pages, excluding references & figures): Pay attention to the following areas:

- Objectives: Long and short term
- Review of pertinent literature
- Methodology: Describe the rationale, methods, and procedures
- Ethics Approvals: Indicate the requirement and status (obtained, applied or to be applied) for approval for studies involving human subjects, animals, or biohazards. Release of funds will be contingent on these approvals if required.
- Human Resources: Provide information on the applicant's pertinent experience, co-investigator(s), and other research personnel in the proposed project area. Include expected contributions from team members.

SECTION 2C: References (no page limit)

SECTION 2D: Figure or Table with legends, if required (1 page)

SECTION 3 - CURRICULUM VITAE & GRANT HISTORY

The main applicant <u>and </u>all co-applicant(s) must submit their **Canadian Common CV (CIHR Biosketch version).** The completed CIHR-CV-Biosketch (draft or submitted to CIHR version) must be submitted with all its sections as the downloaded PDF from the Canadian Common CV site. If you are unable to use the Canadian Common CV platform, please prepare a CV package that consists of (i) Biodata: employment address, position, education, past academic and other positions, honours and distinctions (maximum 3 pages); (ii) list of publications and presentations in last 6 years (no page limit); and (iii) list of grants (no page limit) held as Principal or co-applicant for (i) the past 6 years (ii) currently held, and (iii) applied for. Provide the name of the granting agency, award value, duration, title, and explanation for overlap (or lack thereof) with the present application.

SECTION 4 - BUDGET SUMMARY

The CNETS grant is limited to $40,000 / project. Please provide the details for the project's entire budget including the proposed grant from CNETS and other sources. Explain the use of CNETS budget items.

- All budget items, including salaries and stipends, must be justified in terms of the objectives and milestones of the project. For every item in the budget, provide a complete breakdown of the amounts requested for the project. Where there are subprojects, itemize the budgetary requirement for each one.

SECTION 5 - SIGNATURES AND LEGAL DISCLAIMER